

Visual Arts in Rural Communities

Local Projects Fund:

Application form for Groups

(Please feel free to answer questions on additional sheets if some of the boxes aren't big enough)

1.0 Contact Details

1.1 Name of group	
1.2 Main contact for this application	
1.3 Contact Address	
Postcode	
1.4 Email Address	
1.5 Telephone Number	
1.6 Mobile Number	
1.7 Fax Number	
1.8 Website	

2.0 Tell us about your group

2.1 Tell us what sort of group you are eg residents' association, club, school, community group. If you are a school go to 2.5

2.2 How many staff, volunteers and/or members does the group have?

Full Time

Part Time

Volunteers

Members

2.3 Briefly describe the purpose of your group

2.4 Is the group registered for VAT? (Y/N)

If yes what is the group's registration number?

2.5 If you are a school what age range do you serve and how many pupils do you have?

3.0 Tell us about the project or activities you are planning

3.1 Briefly describe your artistic practice or, if you are not an artist, your background or what you do now that has a bearing on the application.

3.2 Briefly describe your project, and artistic and other reasons for wanting to do it.

3.3 The project needs to have some direct benefit to a sector of the Tarncliffe, North Tyne or Redesdale community or as a whole whether this is through the outcome (an exhibition etc) or through creative participation. Please identify who will benefit and how.

3.4 Please tell us what you have done to consult representatives of the community in developing your proposal and how your proposal has been shaped by their input. You should attach a letter of support from a local group if possible. If the project results in a final artwork or display please show evidence of approval from owner of the site or management of venue; gallery etc.

3.5 When are you planning for your project or activity to take place?

Start Date (month / year)

End Date (month / year)

3.6 Where will the project be based, what areas will it cover?

3.7 Please provide here the names, skills and experience of artists and other main people involved where appropriate.

3.8 How do you propose to make your project happen? How will you manage the project to achieve its aims?

3.9 Your project will probably mean that you will need to have public liability insurance cover in place before it happens. If you have this already please provide details here.

3.10 How will you measure the success of your project?

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4.0 Tell us about the finances you are seeking

4.1 Please give details of the anticipated costs and sources of funds for the project:

4.1.1 Costs			
Item	Capital (net of VAT)	Revenue (net of VAT)	Total
VAT (only include if you are unable to recover this from Customs & Excise)			
TOTAL (A)			

4.1.2 Is anybody else contributing to the cost of the project?		
Source	Are the funds secure? (Y/N)*	Contribution
TOTAL (B)		

* If Yes, you must attach a letter from the funder confirming this.

3.1.3 How much grant are you applying for?
(A-B)

5.0 Signature

I confirm that, to the best of my knowledge and belief, all the information in this application is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed

Print Name

Position

Date

Please send applications to:

Janet Ross, Liaison Manager
Visual Arts in Rural Communities
The Dovecote office, Highgreen, Tarsset, Hexham,
Northumberland NE48 1RP

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Email: janet@varc.org.uk



www.varc.org.uk

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